**CYBER SECURITY COVER LETTER**

Falls Church, 5/31/20XX

Head of Information Systems

Cyber O’Clock Inc.

310 Broadcast Drive

Beltsville, VA 20705

Dear Vincent,

Throughout the years, I have been carefully observing your company’s drive for fulfilling your vision because I am, too, a passionate believer in integrating network and security infrastructure. Thanks to following your company’s blog advice, I stayed on top of information security and produced impressive outcomes as a network engineer at HWE Inc. Now I am after a cyber security specialist position at Cyber O’Clock Inc. to use my expertise to create a working environment that’s free of cyber threats.

From the moment my interest in cyber security spurred, I have become a Certified Information Systems Security Professional (CISSP) and CompTIA Advanced Security Practitioner (CASP+). You will also be keen to know that I obtained Top Secret security clearance with sensitive compartmented information (SCI) in 20XX.

My proudest moments at HWE Inc. to date are:

* Identification of over 300 new malware during 3-year work experience.
* Out-of-scope server monitoring for breaches and violations with ~4 major technical issues escalations.
* Conducting over 50 penetration tests to spot vulnerabilities, assess resource performance and allocation, and design disaster recovery plans.

Cyber O’Clock Inc. is a renowned cyber security company that guards data of such applications as Musify and B2Bair. You have experienced no breaches whatsoever, and as a regular user of the above services, I will make every effort to maintain a clean record.

Shall we schedule a meeting next week to discuss my value to your department?

With kind regards,

Richard T. Hahne